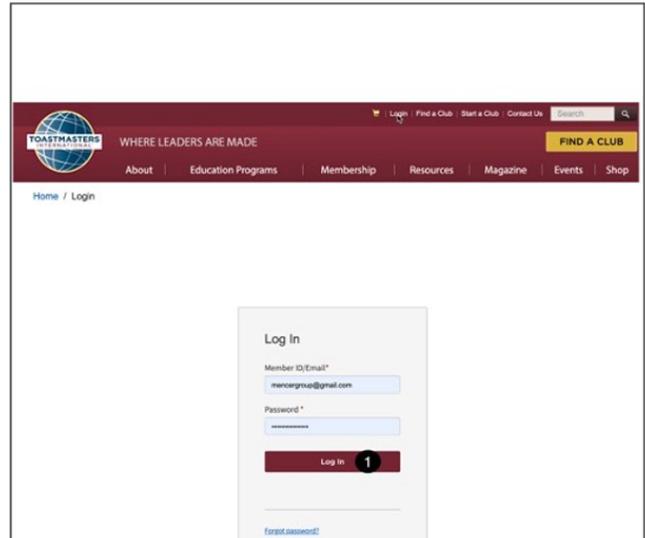


# Working Your Path

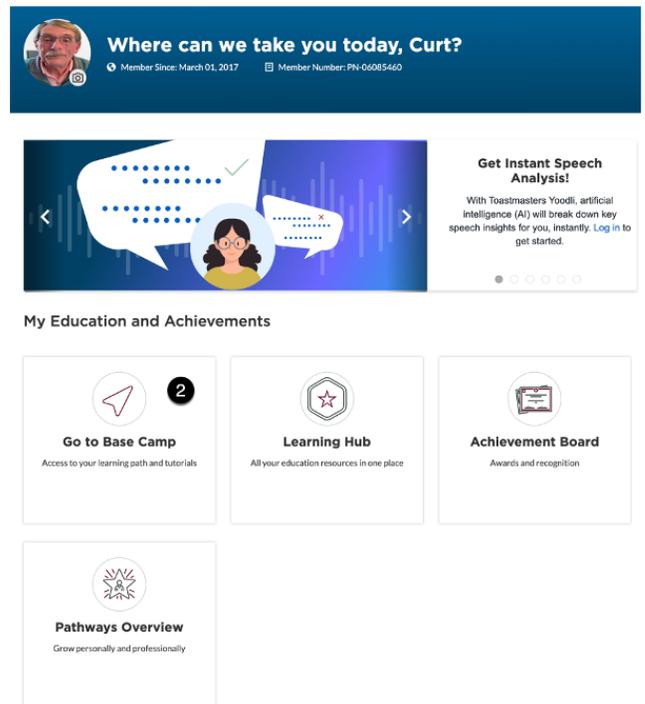
From the Toastmasters Log In page:

1. Click **Log In**



On the *My Home* page:

2. Click **Go to Base Camp**



## Welcome to Base Camp, Curt

[Return to My Toastmasters Profile](#)



### Paths and Learning (Education Transcript)

Access all your path and learning materials

4



### Speech Evaluations

Access any project speech evaluation resource



### Tutorials and Resources

Access a variety of resources including project descriptions



### My Feedback

Request and give feedback to your club members



### My Badges

#### Paths and Learning

	Action
Engaging Humor	<a href="#">Open Curriculum</a>

## 1. Click **Paths and Learning**

[Home](#) > [Curt Mencer](#) > [Paths and Learning](#)

## Paths and Learning

Access your path and track your progress here.

Select the Open Curriculum button to access the projects on your path. Before launching projects, **ensure that your pop-up blocker is turned off.**

If you want to access completed or archived items, use the Active dropdown menu. If you need to archive an item, select the arrow adjacent to the Launch or Open button and choose Move to Archived Transcript.

Active ▾

By Training Type ▾

All Types ▾

Search for training



Search Results (22)



### Engaging Humor

Due: No Due Date Status: In Progress

Open Curriculum ▾



### Innovative Planning

Due: No Due Date Status: In Progress

Open Curriculum ▾



### Presentation Mastery

Due: No Due Date Status: In Progress

5

Open Curriculum ▾

Open Curriculum : Pres

## 2. Click **Open Curriculum** next to the Path in which you want to work.

Presentation Mastery

**Presentation Mastery** Options ▾

**Level 1** 100% Completed : 4 Min Required : 4 Total Items : 4

**Ice Breaker** 6 Launch ▾  
 Status : Completed Due : No Due Date  
 This foundational project is designed to introduce you to your club and the skills you need to begin your Toastmasters journey.

**Evaluation and Feedback** Launch ▾  
 Status : Completed Due : No Due Date  
 This project addresses the skills needed to give and receive feedback. You will learn about giving, receiving and applying feedback.

**Researching and Presenting** Launch ▾  
 Status : Completed Due : No Due Date  
 This project addresses strategies for selecting a topic, suggestions for research and methods for producing a well-organized speech.

**Level 1 Completion—Presentation Mastery** View Certificate ▾  
 Status : Completed Due : No Due Date  
 Use this resource to help you through the process of requesting that your vice president education approve your completion of Presentation Mastery Level 1.

6. To begin working on a Project, Click **Launch**



**ICE BREAKER** BEGIN 7

**LEVEL 1 PROJECT**

 **WHERE LEADERS ARE MADE**

Select to move to another section: ▾

Presentation Mastery 1: Ice Breaker

7. Click **Begin**

**INTRODUCTION**

You may have participated in an activity designed to help people relax and executed engage an audience at the beginning of your life. These are activities that are well-designed and well-s of the event.

- Navigation
- Introduction
- Your Assignment
- Assess Your Skills—Before
- Competencies
- Video Navigation
- You and Your Goals
- Prepare and Present
- After Your Speech
- Review and Apply
- Complete Your Assignment
- Your Evaluation
- Assess Your Skills—After

TOASTMASTERS WHERE LEADERS ARE MADE

Presentation Mastery 1: Ice Breaker

This is the **Information Library** for your project. There are pages of information sometimes including videos, illustrations, and other visual data. You may page through the library by clicking the arrows on each side of every page or by clicking on a page in the **Select to move to another section** dropdown.

Always begin your project by viewing “Your Assignment” and reviewing or printing the Project Checklist.

**YOUR ASSIGNMENT**

**Purpose:** The purpose of this project is to introduce yourself to the club and learn the basic structure of a public speech.

**Overview:** Write and deliver a speech about a topic to introduce yourself to your club. Your speech may be humorous, informational, or other style that appeals to you.

For all assignment details, review the Project Checklist

[Project Checklist](#)

- Navigation
- Introduction
- Your Assignment **1**
- Assess Your Skills—Before
- Competencies
- Video Navigation
- You and Your Goals
- Prepare and Present
- After Your Speech
- Review and Apply
- Complete Your Assignment
- Your Evaluation
- Assess Your Skills—After

**2**

**Directions**

TOASTMASTERS WHERE LEADERS ARE MADE

Presentation Mastery 1: Ice Breaker

1. Click **Your Assignment**
2. Click **Project Checklist**

# PROJECT CHECKLIST

## Ice Breaker

**Purpose:** The purpose of this project is to introduce yourself to the club and learn the basic structure of a public speech.

**Overview:** Write and deliver a speech about any topic to introduce yourself to the club. Your speech may be humorous, informational, or any other style that appeals to you.

**This project includes:**

- A 4- to 6-minute speech

Below are tasks you will need to complete for this project. Please remember, your project is unique to you. You may alter the following list to incorporate any other tasks necessary for your project.

Schedule your speech with the vice president education.

---

---

Write your speech.

---

---

Rehearse your speech.

---

---

After you have completed all components of the assignment, log in to complete the second portion of your self-assessment on the “Assess Your Skills—After” screen.

---

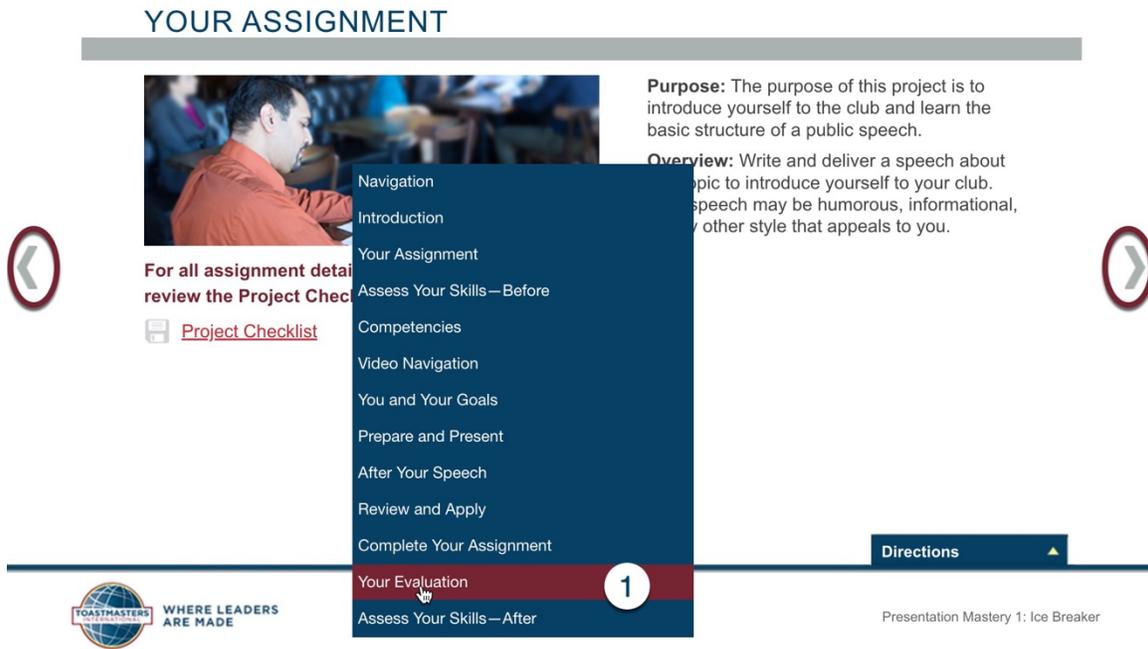
---

The **Project Checklist** provides an overall picture of the project and highlights other material in the **Information Library** that should be reviewed. If you print the **Checklist**, you can use it as a guide to track your progress through the project.

There are several key pieces of information you can print or download from the library.

1. Click the **Select to move to another section** dropdown.
2. Click **Your Evaluation**

## YOUR ASSIGNMENT



**Purpose:** The purpose of this project is to introduce yourself to the club and learn the basic structure of a public speech.

**Overview:** Write and deliver a speech about a topic to introduce yourself to your club. Your speech may be humorous, informational, or any other style that appeals to you.

For all assignment details, review the Project Checklist. [Project Checklist](#)

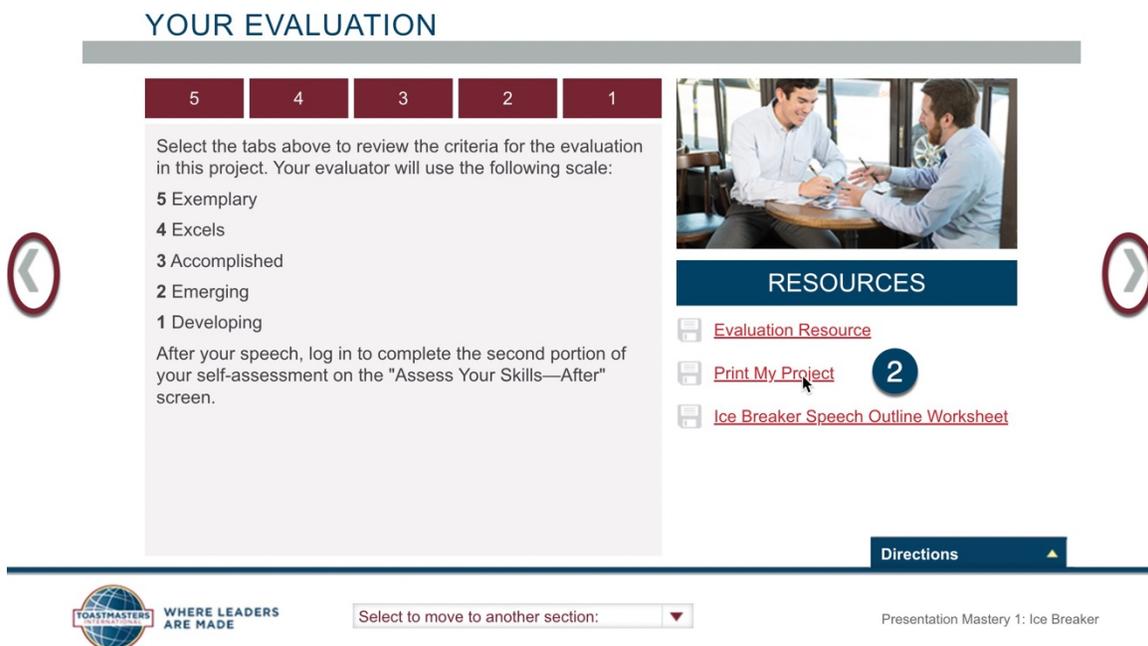
Navigation  
Introduction  
Your Assignment  
Assess Your Skills—Before  
Competencies  
Video Navigation  
You and Your Goals  
Prepare and Present  
After Your Speech  
Review and Apply  
Complete Your Assignment  
**Your Evaluation** 1  
Assess Your Skills—After

Directions

TOASTMASTERS WHERE LEADERS ARE MADE

Presentation Mastery 1: Ice Breaker

## YOUR EVALUATION



Select the tabs above to review the criteria for the evaluation in this project. Your evaluator will use the following scale:

- 5 Exemplary
- 4 Excels
- 3 Accomplished
- 2 Emerging
- 1 Developing

After your speech, log in to complete the second portion of your self-assessment on the "Assess Your Skills—After" screen.

RESOURCES

- [Evaluation Resource](#)
- [Print My Project](#) 2
- [Ice Breaker Speech Outline Worksheet](#)

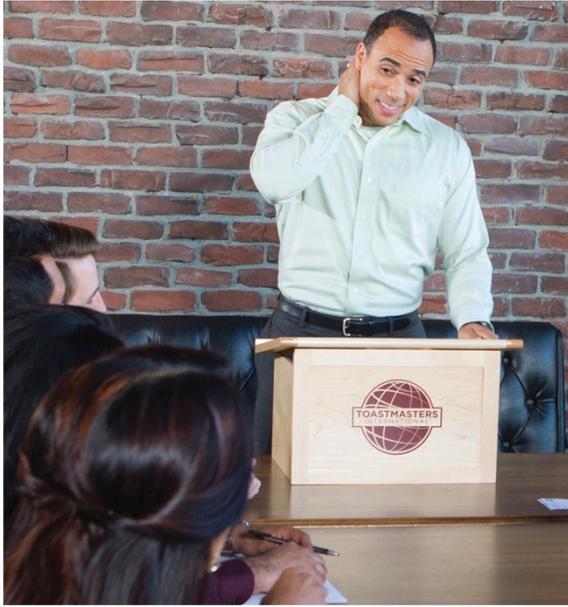
Directions

TOASTMASTERS WHERE LEADERS ARE MADE

Select to move to another section: ▼

Presentation Mastery 1: Ice Breaker

3. Click **Print My Project**



## ICE BREAKER

LEVEL 1 PROJECT



This 23-page manual contains **most** of the material in the information library. You can print or download this manual and use it offline.



## TABLE OF CONTENTS

- 2 Introduction
- 3 Your Assignment
- 4 Assess Your Skills
- 5 Competencies
- 6 You and Your Goals
- 7 Prepare and Present
- 10 After Your Speech
- 11 Review and Apply
- 12 Complete Your Assignment
- 13 Resources

# **MENCER BASIC GUIDE FOR YOUR ICE BREAKER**

## ***(The Information Library Has a Very Detailed Outline)***

### **ORGANIZE YOUR SPEECH**

Your Ice Breaker is a story about you. The four elements of a good story are:

- Interesting topic  
(In this case, you are the topic)
- Opening  
(Brief Introduction – family; what you do for a living, pets, fun)
- Body  
(3 things nobody would know about you unless you told them)
- Conclusion  
(Why you want to be a Toastmaster; what we can do for you)

### **WRITE IT OUT**

Write your speech, memorize the opening and conclusion, and rehearse everything else until you feel comfortable. Ideally, this will give it a natural and spontaneous feel.

### **REMEMBER YOUR OUTLINE**

Create notecards or an outline with a few bullet points from your speech on one page. This makes it easier to remember the main points of your speech, and you can refer to it when presenting to your club. The goal is to remember your outline and not read your speech word for word.

### **PRACTICE**

Divide your speech into sections. First, practice your opening. Then move on to the body of your speech, which will include the main points you want to cover. Finally, practice your conclusion. When you feel comfortable with each section, put them all together.

### **TIME YOURSELF**

While you practice, remember that your Ice Breaker is 4- to 6-minutes in length. Time yourself. If you are running too close to the time limit, make sure all your points are relevant and on-topic. If you are running short, re-examine the content and elaborate on topics that are under-represented.

The manual also contains the **Evaluation Resource (Evaluation Form)**, but you can also download or print it separately and email it to your Evaluator.

### YOUR EVALUATION

54321

Select the tabs above to review the criteria for the evaluation in this project. Your evaluator will use the following scale:

- 5 Exemplary
- 4 Excels
- 3 Accomplished
- 2 Emerging
- 1 Developing

After your speech, log in to complete the second portion of your self-assessment on the "Assess Your Skills—After" screen.



#### RESOURCES

- [Evaluation Resource](#)
- [Print My Project](#)
- [Ice Breaker Speech Outline Worksheet](#)

[Directions](#)

WHERE LEADERS ARE MADE

Select to move to another section: ▼

Presentation Mastery 1: Ice Breaker

#### 4. Click Evaluation Resource

### EVALUATION FORM

Ice Breaker

Member Name  Date

Evaluator  Speech Length: 4 – 6 minutes

**Speech Title**

**Purpose Statement**  
The purpose of this project is for the member to introduce himself or herself to the club and learn the basic structure of a public speech.

**Notes for the Evaluator**  
This member is completing his or her first speech in Toastmasters. The goal of the evaluation is to give the member an effective evaluation of his or her speech and delivery style. Because the "Ice Breaker" is the first project a member completes, you may choose to use only the notes section and not the numerical score.

**General Comments**

You excelled at:

You may want to work on:

To challenge yourself:

## Getting Credit for Your Project

The only way to certify to the Pathways software program that you have completed a project is to take the Assess Your Skills -- After Assessment. This 5 question self-assessment is just yours and never shared with anyone! **After** you complete your speech or presentation:

1. Click the **Select to move to another section** dropdown.
2. Click **Assess Your Skills – After**

ASSESS YOUR SKILLS—AFTER

I understand different communication styles.

1 2 3 4 5

● ○ ○ ○ ○

BACK NEXT

Directions

TOASTMASTERS WHERE LEADERS ARE MADE

Select to move to another section: ▼

Presentation Mastery 2: Understanding Your Communication Style

3. Complete the 5 question Assessment. Once you complete the assessment, a checkmark will appear next to your Project. You now have credit!

35%

CURRICULUM PROGRESS

**Presentation Mastery**

- LEVEL 1
- LEVEL 2
- LEVEL 3
- LEVEL 4
- LEVEL 5
- PATH COMPLETION

**Presentation Mastery** Options

**Level 1** 100% Completed : 4 Min Required : 4 Total Items : 4

**The checkmark indicates that you have credit**

- Ice Breaker**  
Status : Completed Due : No Due Date  
This foundational project is designed to introduce you to your club and the skills you need to begin your Toastmasters journey. **Launch**
- Evaluation and Feedback**  
Status : Completed Due : No Due Date  
This project addresses the skills needed to give and receive feedback. You will learn about giving, receiving and applying feedback. **Launch**
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This project addresses strategies for selecting a topic, suggestions for research and methods for producing a well-organized speech. **Launch**
- Level 1 Completion—Presentation Mastery**  
Status : Completed Due : No Due Date  
Use this resource to help you through the process of requesting that your vice president education approve your completion of Presentation Mastery Level 1. **View Certificate**

## HOW TO REQUEST LEVEL CREDIT

**Level 1 Completion—Presentation Mastery**  
Status : Completed Due : No Due Date  
Use this resource to help you through the process of requesting that your vice president education approve your completion of Presentation Mastery Level 1.

**View Certificate**

- View Certificate
- Launch
- View Training Details
- Move to Archived Transcript

When all the projects in a **level** have check marks, click the drop-down and click launch the **Level 1 Completion** folder and read the Instructions.



## TOASTMASTERS PATHWAYS LEVEL 1 COMPLETION

Level 1 on your path includes three projects.

Your vice president education must approve completion before you can receive credit on Base Camp. Before submitting your request for completion approval, review the assignment and Project Checklist for each project in Level 1 to be sure you have completed all components.

### Instructions for Completion

Use the following steps to start the approval process:

1. In the Level 1 Completion box, select Mark Complete.



2. The status for the Level 1 Completion item will show as "Pending Completion Approval."

**Level 1 Completion—Motivational Strategies**  
Status: Pending Completion Approval Due: No Due Date

3. Your vice president education will receive notification that you have completed the projects in Level 1 and are awaiting completion approval.

4. After your vice president education submits the approval for Level 1, the status for this level completion item will change to "Completed."

**Level 1 Completion—Motivational Strategies**  
Status: Completed Due: No Due Date

5. You receive a certificate of accomplishment when you complete Level 1. To view and print your certificate, select View Certificate.



# HOW VPE'S GIVE YOU LEVEL "CREDIT"

**Base Camp Manager**

Welcome to your Base Camp manager home page. Here, you will find the tools you need to manage member progress in the Toastmasters Pathways learning experience.

As the vice president education, you are responsible for education approvals in your club. Your club president and secretary also have access to the Base Camp manager portal and are your backup approvers for Base Camp manager tasks. For more information on the Base Camp manager approval workflow, [view the Base Camp Manager Overview tutorial](#).

To return to your personal learning experience in Base Camp, [visit the Pathways Start page](#) and log in as a member.



Approve member requests



Review member learning reports

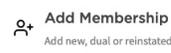


Learn about using Base Camp as a Base Camp manager

## CLUB CENTRAL

[Click here for Club Central Tutorials](#)

### Club Membership



Add new, dual or reinstated members



Submit member education awards

After completing your **Level 1 Completion Folder**, your VPE will get a notice that there is a completion request in your Pending Requests folder in Base Camp Manager. The VPE will **check off the approval** and also, enter the completion in **'Submit Education Awards' in Club Central**.



TOASTMASTERS  
**PATHWAYS**  
— learning experience —

Toastmasters International presents this

# CERTIFICATE OF COMPLETION

to

**Curt Mencer**

for achieving Level 1 of Presentation Mastery



Richard E. Peck  
International President



Daniel Rex  
Chief Executive Officer



1

Certificate issued 4/18/2021